

JOB DESCRIPTION

Title: Certified Teacher

Qualifications:

1. Be of good character, good morals, and high integrity.
2. Demonstrate good judgment, common sense, and clear thinking.
3. Demonstrate high educational and teaching abilities.
4. Be able and willing to accept responsibility.
5. Meet the certification requirements for employment.
6. New employees from 1994 thereon, will have ESL Certification or be willing to establish a professional development plan to complete certification within 5 years from employment.

Reports to: Building Principals and Superintendent

Job Goal: To produce creative self-sufficient citizens who can be resourceful in a changing society.

Performance Responsibilities:

1. To have a mastery level of their curriculum outcomes and be able to articulate these to students, parents, and patrons.
2. To contribute to the continuing development of improved curriculum to achieve the outcomes of the school district.
3. To utilize accepted principles of learning and human growth in motivating students and in directing learning activities.
4. To provide for appropriate student participation in developing and achieving classroom mastery level concepts.
5. To implement pre/post CRT's in alignment with curriculum to determine student progress.
6. To have the ability to disaggregate test data and determine areas to provide instruction for each student.
7. Provide continuous monitoring and recording of student mastery level concepts commensurate with curriculum.
8. To implement student portfolios and help students select items to be included in their portfolios.

9. To maintain a classroom climate conducive to learning.
10. To practice, and help students acquire, the values, attitudes and skills necessary to become resourceful and creative self-sufficient citizens.
11. To continually plan learning activities that recognize the different needs, abilities and skills necessary for effective participation in our diverse society.
12. To assist students with understanding and the application of classroom learning to everyday situations and for life-long learning.
13. To assist students in developing obtainable goals to build positive self-concepts.
14. To utilize student support services to achieve student success to the maximum of their abilities.
15. To report student progress to parents in an accurate and professional manner, and assist students in learning to evaluate their own progress.
16. To be resourceful in utilizing community resources when it enhances learning.
17. To participate in the planning and supervision of student activities.
18. To demonstrate effective use and proper care of materials and supplies.
19. To demonstrate and model continuous professional growth and to apply the learning to classroom activities.
20. Be a building team member that will share matters relating to the improvement of the educational program with the principal.
21. To continually develop a cooperative, energetic, flexible and creative working relationship with students, colleagues and administration.
22. To implement and carry out all applicable policies, rules and regulations, and decisions of the Board of Education and the administration.
23. To prepare and maintain such records and reports as required by law and by the Board of Education and the administration.
24. To perform other tasks as may be assigned by the district administrator in conformation with applicable district personnel policies and practices.

